



## सोलापूर महानगरपालिका, सोलापूर

दफ्तरी कार्यालय: पुष्पवतीक आपणासाथे वायद पत्र, पार्क चौक, रेल्वे लाईन्स, सोलापूर-413001.

फॅक्स क्रमांक-0217-2740306

दुरध्वनी क्रमांक-0217-2740328.

जा.क्र.मुले-6/दिनांक-148

मुख्यलेखापाल कार्यालय,

दि. 06/02/2015.

प्रति,

आर.एन.भट्टाड अॅन्ड कंपनी,

चार्टर्ड अकौंटंट,

643, पूर्व मंगळवार पेठ,

सोलापूर- 413 002 (मो.नं. 9422460011)

विषय:- सो.म.पा.चे दिनांक लेखा पध्दती करीतां सी.ए नियुक्तीचे मुदतवाढी बाबत.

संदर्भ:-1) जा.क्र.मुले-6/दिनांक-924, दि.20/3/2013 चे पत्र.

2) जा.क्र.10507 दि.7/11/2014 ची मा.आयुक्त यांची मान्यता.

3) आपले संमती पत्र दि.17/06/2014.

आपली उपरोक्त संदर्भ 1 नुसार महानगरपालिकेचे लेखी मा.शासनाचे नियमानुसार ठेवणेचे कामकाज सल्लागार म्हणून सन 2010-11 ते 2013-14 अखेर नियुक्त समिती द्वारे नियुक्त करणेत येऊन करारपत्रही करून घेणेत आलेले आहे.

संदर्भ 2 नुसार सदर काजी आपणास सन 1/4/2014 ते 31-10-2014 अखेर मागील शर्ती व अटी नुसारच दिनांक लेखापध्दतीचे कामकाज ठेवणेस आपले संमती पत्रानुसार मुदतवाढ देणेत येत आहे.

सबब आपण मुदतवाढ करारपत्र पूर्वी प्रमाणेच सदरचे पत्र मिळालेपासून 4 दिवसांत तयार करून घेणेत यावे.

मुख्यलेखापाल

सोलापूर महानगरपालिका

प्रतिलिपी-

1)मा. आयुक्त

2)मा.सहा.आयुक्त (म.)

यांचे कडेस माहितीस्तथ सादर.



True Copy  
FOR R. N. BHATTAD & CO.  
CHARTERED ACCOUNTANTS

R. N. BHATTAD, PROPRIETOR  
M. No. 31906

# AGREEMENT

FOR

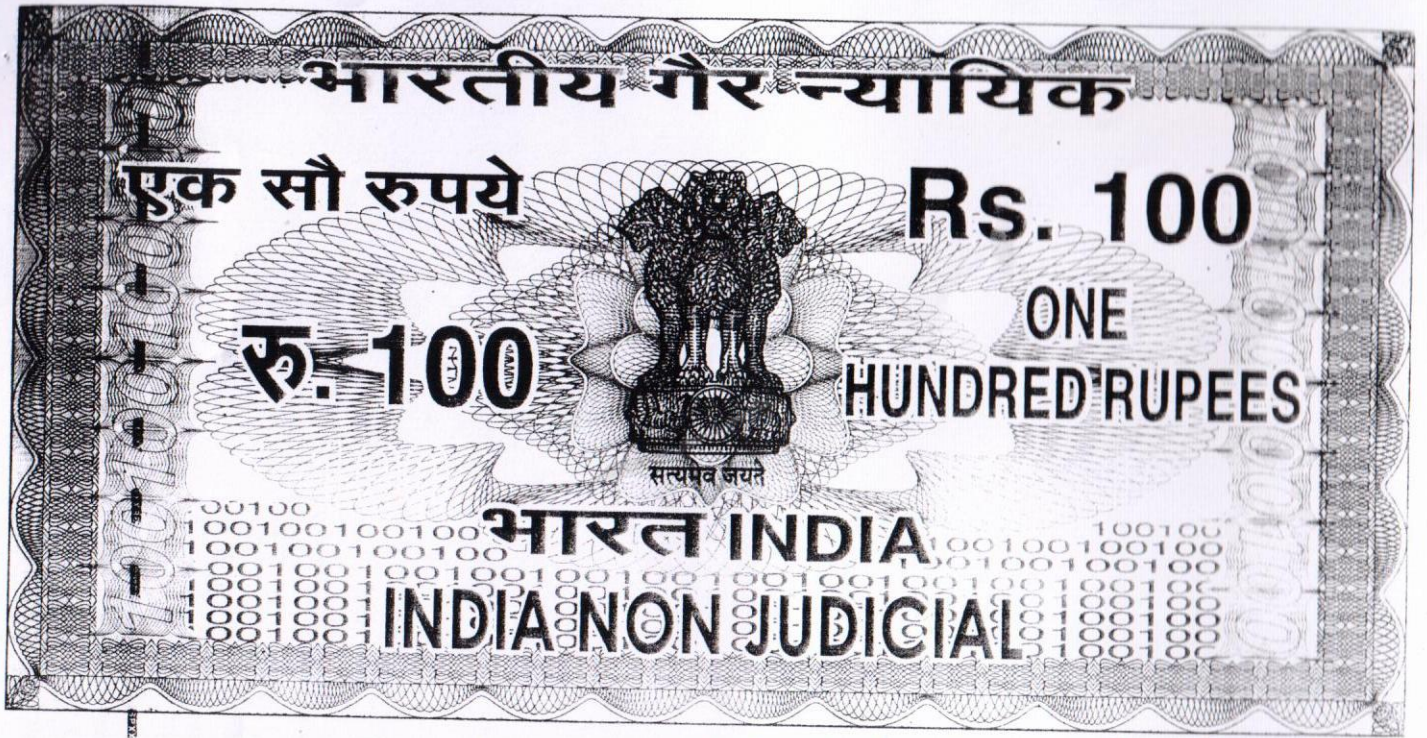
IMPLEMENTATION OF ACCRUAL BASED  
DOUBLE ENTRY ACCOUNTING SYSTEM

BETWEEN

**SOLAPUR MUNICIPAL CORPORATION, SOLAPUR, (MAHARASHTRA)**

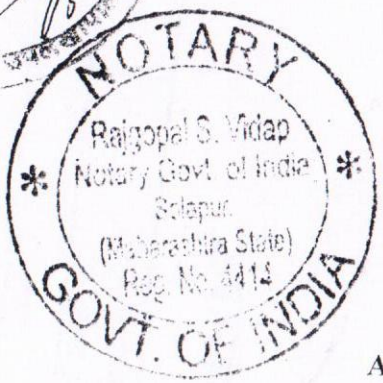
AND

**R.N. BHATTAD AND COMPANY, CHARTERED ACCOUNTANTS,  
SOLAPUR**



महाराष्ट्र MAHARASHTRA सोलापूर कं - 9689 दिनांक - 22/3/2013

श्री. आर. एन. भट्ट डेव्ह कंपनी इका GV 785468  
 यांनी रु. 900 हा जयश्री विन्नु  
 हा रु. 900 कराळपत  
 रु.            प्रतिज्ञा लेख



*[Signature]*  
 पं. श्री. राज  
 मुकं विक्रेता, सोलापूर.

कराळपत - 511225  
 Code No. 511225  
 प्रतिज्ञा लेख  
 J.G. Vinnu

Noted and Registered at	
Serial No	1444
Date	3 MAY 2013

Agreement

For Implementation of Accrual Based Double Entry Accounting System  
 in SOLAPUR MUNICIPAL CORPORATION in Maharashtra State.

This agreement is being made on this 3rd day of May 2013 between the  
 Commissioner of Solapur Municipal Corporation, Solapur, Maharashtra State, situate at  
 Indrabhuvan, Railway Lines, Solapur - 413 001 through Shri Pankaj Jawale s/o Vasantao aged  
 about 36 yrs.; Occupation Service hereinafter called as Party No. I and

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*[Signature]*  
 Rajgopal S. Vidap  
 Notary Govt. of India  
 Solapur-6 (Mah. State)  
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R.N. Bhattad & Co., Chartered Accountants to be represented by Shri Radhesham Bhattad s/o Nathmal, aged about 62 yrs. Occupation: Chartered Accountants, Off.: 643, West Mangalwar Peth, Solapur-413002 in Maharashtra State hereinafter called as **Party No. II**.

Whereas the Municipal Corporations is autonomous organization and is governed by its respective Acts and is presently maintaining its accounts on cash basis and;

Whereas these accounts do not always project a true and fair position as regards its financial status and therefore a need to switch over to Accrual Based Double Entry Accounting System for maintenance of accounts by local bodies has been felt and;

Whereas with a view to facilitating the switch over, the C & AG of India has prepared a National Municipal Accounting Manual, which the Government of Maharashtra has decided to implement after local adaptations in all the Municipal Corporations in the State in a phased manner and,

Whereas the Commissioner of Municipal Corporation had sought for Expression of Interest of Chartered Accountant Firms willing to work for converting the present accounting system to a Accrual Based Double Entry Accounting System in Solapur Municipal Corporation in the State, and

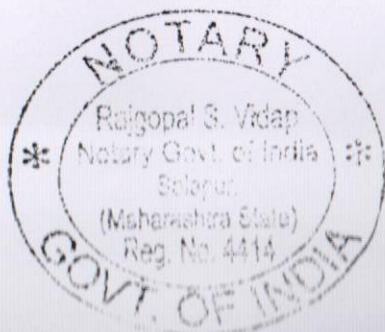
Whereas **Party No II** has been found to be suitable and in pursuance of the same has been selected for this assignment.

This agreement is being executed among **the Parties I & II** to specify the terms and conditions of the work to be done.

#### AREA OF OPERATION

- 1) The **Party No. II** is allotted the work of providing assistance for converting of accounts to the double entry accrual based accounting system in the Solapur Municipal Corporation at Solapur in the State.
- 2) The **Party no II** is required to carry out the assignment in Municipal Corporation.

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## TRAINING

- 3) Before commencement of the actual work at the Municipal Corporation, the **Party No. I** will be trained by **Party No. II**. Training would include the guidance on Rules, Municipal Account Code, Implementation Guide Lines, etc. The accounts in Corporation are expected to be prepared on these common policies so that they can be comparable at the State level. The staff shall also be trained in the use of computer software, which is to be used for the maintenance of the accounts.
- 4) The **Party No. II** shall make available its 3 to 4 staff for undergoing such training so as to ensure the standardized procedure of implementation of the accounting reforms in the Corporation. This training will initially be for duration of three days. Subsequent training may be required at the end of each monthly / quarterly review and any change of policy that may become necessary from time to time.
- 5) The trained staff of **Party No. II** shall assist the Corporation in implementing the activities covered in the concepts of accounting reforms, related activities obligatory for the effective switch over and subsequent management of the new accounting system.

## REQUIREMENT OF STAFF

- 6) It is expected that the **Party No. II** shall provide following staff to carry out the work in a given cluster:

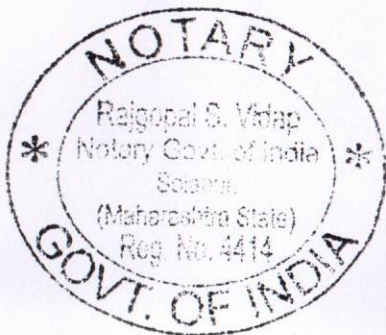
**Team Leader:** He shall be Chartered Accountant with at least five-year experience in accounting and capable of imparting training to the staff of Corporation.

**Assistants:** Team Leader will be assisted by 2-3 (or more) persons who have passed B.Com. They should possess good knowledge of Marathi & shall have adequate experience of Accrual Based Double Entry Accounting System. These assistants should be capable of hand holding of staff of Corporation. This Staff should not be changed as far as possible.

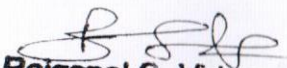
- 7) It is agreed that the staff provided by **Party No II** for the execution of the Contract shall strictly conform to the above norms. The **Party No I** shall have the right to direct any of the staff provided by **Party No II** to be replaced.

- 8) Team Leader shall visit Corporation once in a week for supervision and guidance to his assistants.

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9) The above work requirements are only approximate and the **Party No.II** has to make its own assessment of the staff required / financial viability of the work before they have accepted this assignment.

### SCOPE OF THE ASSIGNMENT

10) Data feeding for the period from 01/04/2010 To 31/03/2011, 01/04/2011 to 31/03/2012, 01.04.2012 to 31/03/2013 and 1/4/2013 to 31/03/2014 on double entry accounting principles in Tally ERP 9 as per National Municipal Accounting Manual, which the Government of Maharashtra has decided to implement after local adaptations in all the Municipal Corporations in the State in a phased manner and,

11) Daily data feeding of accounting entries into available software to be undertaken from the employees of the Corporation for the period 01/04/2013 to 31/03/2014 and Balance Sheet and Budget of 2014-15 be prepared by the Employees of the Corporation with the help of Party No.II.

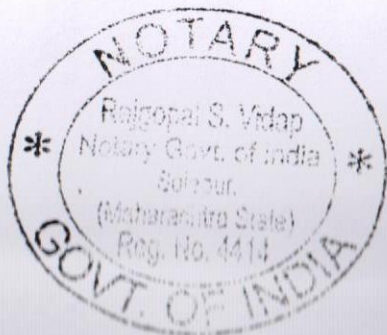
12) For the Accounting year 2013-14 entries to be entered as per guidelines of Maharashtra Government in the software of ABM knowledgeware Ltd. and DEAS Coding in respect of Receipts & Payment to be got completed from the employees of the Corporation.

13) Bank Reconciliation statement for the years 2010-11, 2011-12, 2012-13 & 2013-14 to get completed from the Employees of the Corporation and to certify the same.

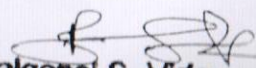
14) To educate the employees of Corporation as per guidance of Maharashtra Government in respect of Double Entry Accounting System to prepare the accounts and Budget of the Corporation by the respective Employees of the Department.

15) Quarterly Receipts & Payment Statement and Balance Sheet for the year 2013-14 to be prepared by the Employees of the Corporation with the help of the Party No.II and at the end of the year final Balance Sheet to be prepared by the Employees of the Corporation and certified by the Party No.II.

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- 16) Accounting work to be completed as per guidelines of the Government of Maharashtra in respect of Double Entry Accounting System.
- 17) The scope of the work of Double Entry Accounting System will be as per directions of the Commissioner from time to time.
- 18) The scope of work as mentioned above shall be done by the Party No.II with the guidance and information of Chief Accountant of Corporation.

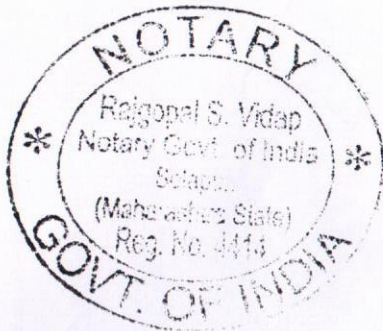
#### **DURATION OF THE ASSIGNMENT**


- 19) The contract shall be valid for a period of four calendar years from 01.04.2010 onwards.

#### **EXPECTED TIME SCHEDULE**

- 20) The accounts for the period 01.04.2010 to 31.03.2013 to be completed before 31.12.2013 or any extended period/date as decided amongst both the parties no.I & II and accounts for the current financial year 01.04.2013 to 31.03.2014 shall be completed before 30.06.2014 or any extended period/date as decided amongst both the parties no.I & II.

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**TERMS OF PAYMENT**21) The payment to the **Party No. II** shall be released in following manner: -

Year	Annual Fees Rs.	Status of Work	Payment to be Released to Party No.II by Party No. I
2010-11	600000 + Service Tax	On Preparation & Submission of Receipts & Payment Statements and Balance Sheet as on 31.03.2011	Full payment to be released Rs. 600000 immediately after completion of work
2011-12	600000 + Service Tax	On Preparation & Submission of Receipts & Payment Statements and Balance Sheet as on 31.03.2012	Full payment to be released Rs. 600000 immediately after completion of work
2012-13	600000 + Service Tax	On Preparation & Submission of Receipts & Payment Statements and Balance Sheet as on 31.03.2013	Full payment to be released Rs. 600000 immediately after completion of work
2013-14	600000 + Service Tax	On Preparation & Submission of Quarterly Receipts & Payment Statements and Balance Sheet for 1 <sup>st</sup> to 3 <sup>rd</sup> Quarters and Final Receipts & Payment Statement and Balance Sheet as on 31.03.2014	20% of Fees shall be paid on submission of 1 <sup>st</sup> quarter statements. 20% of Fees shall be paid on submission of 2 <sup>nd</sup> quarter statements 20% of Fees shall be paid on submission of 3 <sup>rd</sup> quarter statements Balance 40% of Fees shall be paid on submission of statements and Balance Sheet as on 31.03.2014 on completion of work. However payment of Rs.25000 per month to be paid to Party No. II for payment of Staff provided by Party No.II to be adjusted in quarterly/final payment.
<b>Total</b>	<b>2400000</b>		

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22) Service Tax payable by **Party No. II**, to the appropriate authority shall be payable by **Party No. I** to the **Party No. II** on submission of proof of number under which Service Tax is paid to appropriate authority.

**GENERAL TERMS AND CONDITIONS**

23) **Party No. II** shall undertake to carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regards to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this Contract, will conduct themselves in a manner consistent herewith.

24) **Party No. II** shall not assign the work covered under this Agreement or any portion of it to any other agency without the prior permission of **Party No. I**.

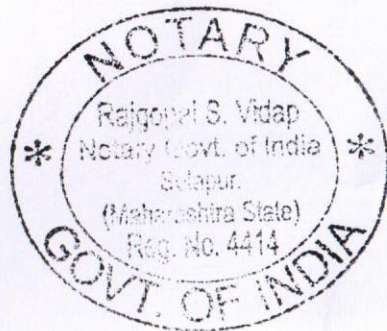
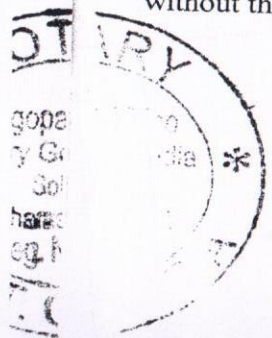
25) **Party No. II** agrees that all knowledge and information not within the public domain which may be acquired during the carrying out of this Contract, shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly or indirectly disclosed to any person whatsoever, except with due written permission of **Party No. I**.

**OWNERSHIP**

26) The **Party No. I** shall be owner of the all the documents, outputs, materials etc. of this assignment.. The **Party No. II** shall not use or replicate the contents of these outputs without the written permission of **Party No. I**.

27) All the reports and other documents prepared by the **Party No. II** in performing the services including the electronic copies shall be the sole property of **Party No. I**. The **Party No. II** may retain the copy of documents but shall not use them for the purpose unrelated to this contract without the written approval of **Party No. I**.

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28) Any material, documents made available to **Party No.II** shall be the sole property of the **Party No.I**. This material /document should be returned to the **Party No.I** after completion of assignment or breach of contract.

**PENALTIES**

29) Time period allowed for carrying out the work as entered in the agreement shall be strictly observed by **Party No. II** and shall be reckoned from the date on which the order to commence the work is given to the **Party No. II** by **Party No.I** The work shall through out the stipulated period mentioned in agreement be proceeded with all due diligence. **Party No. II** shall pay penalty @ 2% of the annual fees if the work delayed by Party No.II. The party no.II is not responsible for penalty if the record is not provided by the concerned officials of the Municipal Corporation.

**ARBITRATION**

30) Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration before the Commissioner, Municipal Commissioner. Arbitration proceeding shall be conducted at Solapur and in the Language in which this contract has been executed. Notwithstanding any reference to the arbitration in this clause, the parties shall continue to perform their respective obligations under the contract.

**JURISDICTION**

31) This agreement is subject to Solapur Jurisdiction.

DATE: 3.1.5.2013

PLACE: SOLAPUR

Solapur Municipal Corporation through

Shri Pankaj S. Jawale, Solapur  
Asstt. Commissioner (R)  
Municipal Corporation  
(Party No. I)



**WITNESSES:**

- 1) Name: Jayashri G. Vinnu Signature:
- 2) Name: Padma Tapke Signature:



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**FOR AND ON BEHALF OF PARTY NO II**

Name of the Firm:- R.N. BHATTAD & COMPANY

Name of the firm's representative :- Radhesham N. Bhattad

(Party No. II)

Signature

Date : 3.15.2013

Place : Solapur

**FOR R. N. BHATTAD & CO.  
CHARTERED ACCOUNTANTS**

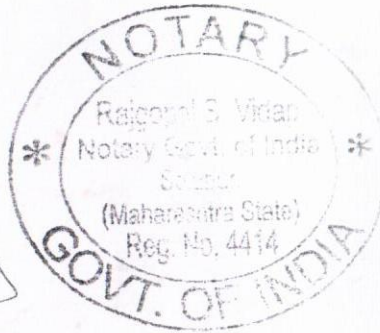
**R. N. BHATTAD, PROPRIETOR  
M. No. 31906**



**WITNESSES:**

Name : Jayashri G. Vinu Signature.....

Name : Padma Tapke Signature.....



**Explained and  
Identified by**

**R. D. Sheral  
Advocate  
Solapur.**

Rajgopal S. Pawale  
Assist com

Shri R. N. Bhattad c.A. SMC

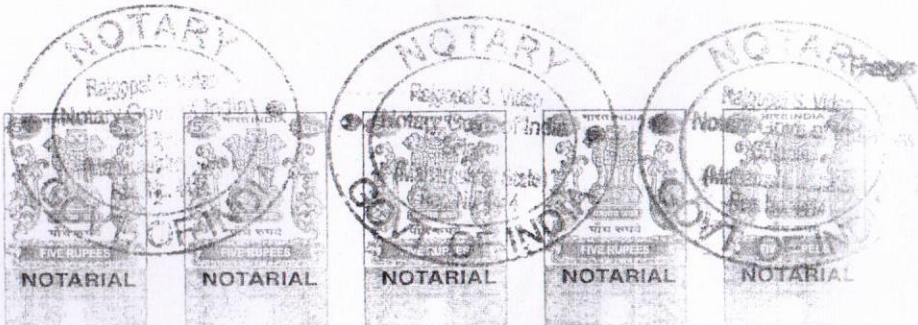
Signed before me

Who are identified by  
Shri R. D. Sheral (Adv) Solapur

Noted and Registered at	
Serial No	1444
Date	- 3 MAY 2013

**Rajgopal S. Vaidar**  
Advocate & Notary  
Notary Govt. of India  
Solapur-6 (Maharashtra)

Page No. 9 Date 3/5/2013



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CHARTERED ACCOUNTANTS**  
  
**R. N. BHATTAD, PROPRIETOR  
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