



# Solapur-City Development Corporation Ltd.

CIN: U74990PN2016SGC158985

Registered Office: - Solapur Municipal Corporation.

Indrabhuvan, Railway Lines, Solapur-413001.

Ph.: -0217-2740300, Fax: 0217-2740306

Email:- [smccommissioner@yahoo.com](mailto:smccommissioner@yahoo.com)



Smart City  
MISSION TRANSFORMATION

## SOLAPUR CITY DEVELOPMENT CORPORATION LTD.

### Recruitment Notice

Application are invited for the following posts-

Accounts Assistant

The posts are purely temporary and on contract basis for a period of 2 years

Sr No.	Name of The Post	Educational Qualification
01	<b>Accounts Assistant</b> (Two posts) Consolidated Pay 18,000/- per month Age- 23 to 38 yrs	Bachelor's Degree in Commerce from any recognized University or Institute with Computer knowledge of Accounting Application wiz Tally, MS-CIT etc. with Marathi and English Typing is must. Desirable – Post Graduation & equivalent. At least 2 years' experience in Government Organization / Semi Government/PSU

Detailed Advertisement and how to apply is available on website: - [solapurcorporation.gov.in](http://solapurcorporation.gov.in)

Last date for submission of application: - 14<sup>th</sup> August, 2018.

Outward No.Smart/115

Date:- 04/08/2018

Solapur

Dr. Avinash Dhakne (IAS)

Commissioner SMC and

Chief Executive Officer

Solapur City Development Corporation Ltd.

**SOLAPUR CITY DEVELOPMENT CORPORATION LTD.**

**Recruitment Notice**

Applications are invited for the following posts-  
Accounts Assistant

The posts are purely temporary and on contract basis for a period of 2 years

Sr No.	Name of The Post	Educational Qualification	Experience
01	Accounts Assistant (Two posts) Consolidated Pay Rs. 18,000/- per month Age- 23 to 38 yrs	Bachelor's Degree in Commerce from any recognized University or Institute with knowledge of Computer, MS- Office Applications and Tally ERP is must. Desirable – Post Graduation & equivalent.	i) Minimum 2 years' experience of maintaining of Accounts on Computers in Government Institute/ Semi Government/PSU / ii) Knowledge of English/ Marathi typing communication is essential. Income Tax and G.S.T. with Accounting Procedures. Experience gained only after acquiring degree will be considered.

**Note:-** Local candidate will be preferred.

**How to apply :-**

Interested & eligible candidates are requested to download the application form given on the website :- [solapurcorporation.gov.in](http://solapurcorporation.gov.in) and fill up and submit the Scan copy of application to E-mail Id – [solapurcitydcl@gmail.com](mailto:solapurcitydcl@gmail.com) in the email for submission of application, please mention in the subject as "APPLICATION FOR THE POST OF ....."

**Selection Process:-**

After Scrutiny of application, eligible candidates will be called for written examination and /or Personal interview as decided by the selection committee. Intimation of date for written examination / personal interview will be communicated ONLY to eligible candidate through email and website only. SCDC has the right to reject any or all the application and annual selection process. No representation in such case shall be entertained by the SCDC. No complaint for non- receipt of any response from SCDC shall be entertained. No Separate communication will be made to non-eligible candidates either for written exam or for interview, if any . Any misrepresentation of facts in the applicant form shall be rejection.

**Terms & Condition:-**

- 1) Appointment will be on purely temporary and on contract basis. No benefit available for regular Government employees will be available to the selected candidates. No right for permanency will be available.
- 2) If the selected is on contract wants to leave the job, he will require to give two months prior notice to that effect to the company. Since appointment is on contract and purely temporary, selected person can be removed without any notice therefore.
- 3) All rights for appointment and removal are vested with the Chairman / CEO of the Company.
- 4) Selected candidates will be required to submit on stamp paper of Rs. 100/- that all the terms and conditions are binding and agreed to him .

**Important Date:-**

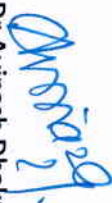
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Solapur

Encl:-

**APPLICATION FORMAT**

  
Dr. Avinash Dhakne  
Commissioner SMC and  
Chief Executive Officer  
Solapur City Development Corporation Ltd

**SOLAPUR-CITY DEVELOPMENT CORPORATION Ltd.**

CIN : U74990PN2016SGC158985

Regd. Office : Solapur Municipal Corporation, Indrabhuvan, Railway Lines, Solapur

**APPLICATION FORMAT FOR RECRUITMENT**

**(ONE FORM FOR ONE POST ONLY)**

**PASTE  
RECENT  
PASSPORT  
SIZE  
PHOTOGRAP  
H**

1. **Post Applied For** : -----

2. **Personal Details**

a) Name		b) Father's Name/Husband's Name	
c) Date of Birth		d) Age as on today	
e) Sex		f) Marital Status	
g) Passport Details (No. & Valid upto)		h) Place of Issue Passport	
i) Category (SC/ST/OBC/GEN)		Nationality	

3.		<b>Address for Correspondence</b>	<b>Permanent Address</b>
	Address		
	Tel. No.		
	Mobile No.		
	E-Mail		

**4 (a). Academic Qualifications in descending order**

<b>Sl. No.</b>	<b>Examination Passed</b>	<b>Name of Institution/University</b>	<b>Year of Passing</b>	<b>% of Marks/ Grade</b>	<b>Specialization</b>

**4 (b). Professional Qualifications**

<b>Sl. No.</b>	<b>Examination Passed</b>	<b>Name of Institution/University</b>	<b>Year of Passing</b>	<b>% of Marks/ Grade</b>	<b>Specialization</b>

**4 (c). Certification (if any)**

<b>Sl. No.</b>	<b>Course/ Certification</b>	<b>Field</b>	<b>Name of Institution/University</b>	<b>Year of Passing</b>

(Signature of Candidate)

5 (a)

**Employment Records**

(Current Employment Record)

Sr. No.	Organization	Designation	Pay	Period		Job Description
				From (dd/mm/yyyy)	To (dd/mm/yyyy)	

5 (b) Past Experience :

Sr. No.	Organization	Designation	Pay	Period		Job Description
				From (dd/mm/yyyy)	To (dd/mm/yyyy)	

(Signature of Candidate)

**6 Total Post Qualification Experience in years :**

<b>7.</b>	<b>Any other information relevant to the job :</b>

**Note :**

**1. If the sheets above are not sufficient please attach extra sheets, wherever necessary.**

**2. Mentioned the list of documents attached alongwith the form.**

**(a).....**

**(b).....**

**(c).....**

**I certify that the information given above is true and correct.**

(Signature of Candidate)