

**Expression of Interest (EOI)**

**Tax Consultancy Services for**

**SCDCL**

**(Appointment of Tax**

**Consultant)**

**SOLAPUR CITY DEVELOPMENT  
CORPORATION LTD**

**APRIL 2017**

**Solapur City Development Corporation Ltd.**

CIN : U74090PN2616SCC150085

Registered Office : Solapur Municipal Corporation,  
Indrabhuvan, Railway Lines, Solapur-413001.

Ph.: 0217-2740300, Fax : 0217-2740306

Email : smccommissioner@yahoo.com

1. TEXT OF ADVERTISEMENT

**SOLAPUR CITY DEVELOPMENT CORPORATION LTD**

No. SOP/EOI/2017- 83

Dated: 3<sup>RD</sup> April 2017

**INVITATION FOR EXPRESSION OF INTEREST**

**Background:**

The Solapur-City Development Corporation Ltd is a Special Purpose Vehicle set up under Companies Act 2013 under Smart City Mission. The Company was incorporated in 2016 and now intend to appoint tax consultant for Company.

It is with this back ground, the Solapur-City Development Corporation Limited has invited expression of interest to appoint tax consultants for Company for the year ended 31.3.2018 and if performance is satisfactory, then it shall be extended further.

The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work etc. can be had from the Company's office situated at New Collector Office Premises, District Planning, Bhavan, Near Govt. Milk Dairy, Saat Rasta, Solapur – 413003 or can be downloaded from the website - [solapurcorporation.gov.in](http://solapurcorporation.gov.in). Nominal Fee of Rs. 500/- is required to be paid in the Company's office towards the same.

The eligible organizations may submit their responses in sealed envelope in the prescribed format at the above mentioned address so as to reach latest by 10.04.2017 (1400 hrs.).

**Solapur-City Development Corporation Ltd.**  
CIN : U74950PN2016SGCIS8985  
Registered Office : Solapur Municipal Corporation,  
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Ph.: 0217-2740300, Fax : 0217-2740306  
Email : [smccommissioner@yahoo.com](mailto:smccommissioner@yahoo.com)

  
( Sanjay Teli)  
Chief Executive Officer,  
SCDCL, Solapur



## Expression of Interest



### 1) Background:

The Solapur-City Development Corporation Ltd is a Special Purpose Vehicle set up under

Companies Act 2013 under Smart City Mission. The Company was incorporated in 2016 and now intend to commence its operations and would like to appoint tax consultant for Company.

It is with this back ground, the Solapur-City Development Corporation Limited has invited expression of interest to appoint tax consultants for Company for the year ended 31.3.2018 and if performance is satisfactory, then it shall be extended further.

### 2) Technical qualifications -

- i. Registered with ICAI as CA firm
- ii. Firm should have experience of tax consultancy experience of at least 3 government companies/ government departments/ municipal corporations.
- iii. Min. Firm Establishment - 10 Years or more as on date.
- iv. Min. Partnership Firm with min. 4 Partners and min. 2 FCA as Partner
- v. Service Tax Registration required as on date and the turnover shall be min of INR 100 lacs as on 31st March 2016.
- vi. Knowledge of Marathi and English Compulsory.
- vii. Consortium of firms won't be allowed.

### 3) Scope:

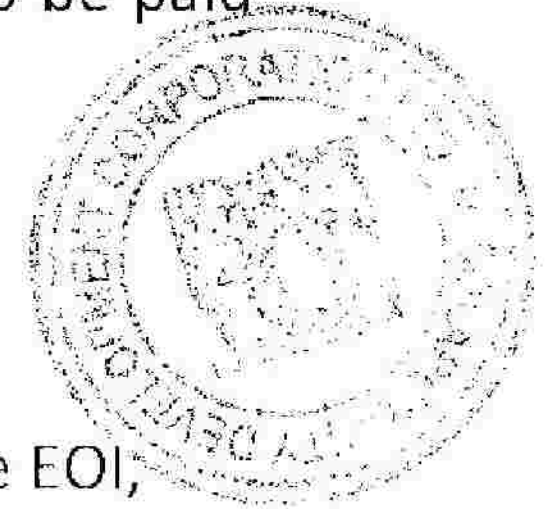
#### 1. Tax Consultancy in following areas:

- a. Income Tax - Advance Tax calculation, related Compliances, filling of returns, submission of information /replies to departments.
- b. TDS Returns - 24Q / 26Q related Compliances, filling of returns, submission of information /replies to departments.
- c. VAT/CST /GST- Vat / CST/GST related Compliances, filling of returns, submission of information /replies to departments.
- d. Professional Tax - Filling of Professional Tax Enrollment / Registration and Compliances thereof.
- e. WCT - Works Contract Tax related Compliances, filling of returns, submission of information /replies to departments.
- f. Service Tax - Service Tax related Compliances, filling of returns, submission of information /replies to departments.



**4) Fees:**

Firm should quote total fees exclusive of taxes. Service tax / GST shall be paid extra as applicable from time to time. No advance shall be paid. Travelling and boarding arrangements are to be reimbursed over and above professional fees at actual. Any other out of pocket fees to be paid extra. Fees to be paid per quarter.



**5) Venue & Deadline for submission of proposal**

Proposals, in its complete form in all respects as specified in the EOI, must be submitted to address specified above.

**INSTRUCTION TO CONSULTANTS**

**6) Submission requirement:**

The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in hard copies in sealed envelopes Applicant's Expression of Interest, Organizational Contact Details, Experience of the organization, List of three (03) experts/ consultants on payroll, Additional information, Declaration as per Formats

**7) Response:**

Bidders must ensure that their Bid response is submitted as per the formats attached with this document.

Application in sealed cover super scribed, as "EOI for Tax Consultancy services for SCDCL"

**8) Condition under which EOI is issued:**

The EOI is not an offer and is issued with no commitment. SCDCL reserves the right to withdraw EOI and or vary any part thereof at any stage. SCDCL further reserves the right to disqualify any bidder, should it be so necessary at any stage.

**9) Last date of submission of EOI:**

The last date of submission of EOI is 10.04.2017

(1400 hrs.). Bid Opening Date & Time is

10.04.2017 (1500 hrs.)

FORMATS FOR SUBMISSION

EXPRESSION OF INTEREST



To,  
Chief Executive Officer,  
Solapur-City Development Corporation Ltd.  
Solapur

Sub: Submission of Expression of interest for appointment of Tax Consultant  
for SCDCL

Dear Sir,

In response to the invitation for Expressions of Interest published in Company's office and also on Solapur Municipal Corporation's website on 03.04.2017 for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach the following documents in sealed envelopes.

1. Organizational details
2. Experience in related field
3. List of three experts / consultants on payroll
4. Additional information
5. Declaration
6. Fees to be charged on separate paper with signature and stamp

Yours sincerely,

Signature of applicant

Full Name

Date & Stamp.

Encl: As above

Note : This is to be furnished on the letter head of the organization.

FORMAT – 2



| Organizational Contact Details   |  |
|--|--|
| 1.Name of Organization   |  |
| 2. Main areas of business  |  |
| 3. Type of Organization Firm / Company / Partnership firm / registered under Indian Companies Act, 2013, The Partnership Act, 1932.  |  |
| 4. Whether the firm has been blacklisted by any Central Govt. / State Govt./ PSU/ Govt. Bodies / Autonomous, if yes, details thereof |  |
| 5.Address of registered office with telephone no & fax   |  |
| 6.Contact Person with telephone No. & email id   |  |

- Encl:1. Copy of certificate of incorporation  
 2. Copy of Articles of Association in respect of 3 above  
 3. Undertaking in respect of 4 above

Signature of applicant

Full Name

Date & Stamp.

FORMAT -3

EXPERIENCE IN RELATED FIELDS

OVERVIEW OF THE PAST EXPERIENCE OF THE ORGANIZATION IN ALL ASPECTS  
RELATED TO TAX CONSULTANCY SERVICES

| Sr.<br>No. | Item | Number of assignments during last 5 years | Order value of each assignment in lakhs (Enclose copy) | Mention the name of client |
|------------|------|---|--|----------------------------|
|            |      |   |  |                            |

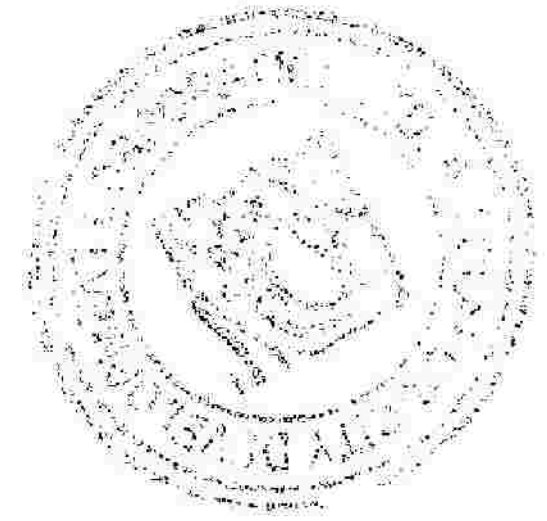
Signature of applicant

Full Name

Date & Stamp.

FORMAT – 4

LIST OF EXPERTS / CONSULTANTS ON PAYROLL



| Sr. No. | Name | Designation | Qualification | Relevant Experience |
|---------|------|-------------|---------------|---------------------|
|         |      |             |               |                     |

Signature of applicant

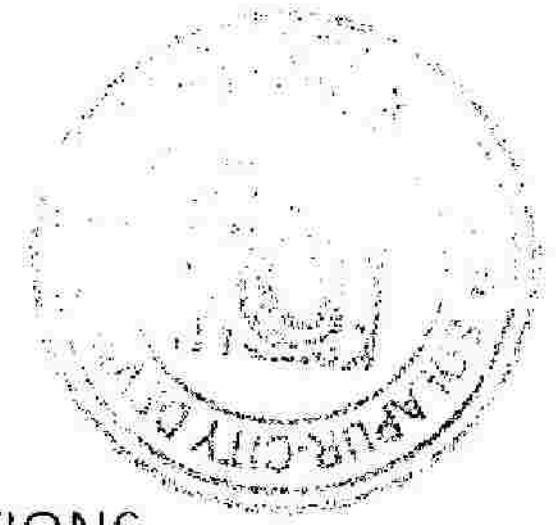
Full Name

Date & Stamp.



FORMAT – 5

ADDITIONAL INFORMATION



LIST OF ALL ENCLOSURES RELATED TO THE PREVIOUS SECTIONS

| Sr. No. | Description | No. of pages |
|---------|-------------|--------------|
|         |             |              |

Additional information to support the eligibility.

Signature of applicant

Full Name

Date & Stamp.

FORMAT – 6

DECLARATION

We hereby confirm that we are interested in competing for the consultancy services to undertake the task related to TAX CONSULTANCY SERVICES FOR SCDCL

All the information provided herewith is genuine and accurate.

Authorized Person's Signature

Name and Designation

Date of Signature

Note : The declaration is to be furnished on the letter head of the organization.