



Solapur-City Development Corporation Ltd.

CIN : U74990PN2016SGCI58985

Registered Office : Solapur Municipal Corporation,
Indrabhuvan, Railway Lines, Solapur-413001

Ph.: 0217-2740300, Fax : 0217-2740306

Email: smccommissioner@yahoo.com

Date :

SOLAPUR-CITY DEVELOPMENT CORPORATION LTD.

Recruitment Notice

Applications are invited for the following posts –

Chief Technical Officer, Company Secretary and Public Relations Officer

All the posts are purely temporary and on contract basis for a period of 2 years.

Sr. No.	Name of the post	Educational Qualification
01	Chief Technical Officer (one post) Consolidated Pay Rs. 35000 to Rs. 40000/- per month Age – 21 to 45 yrs.	Master's in Public Health Engineering / or equivalent and a Bachelor's degree in Civil / Mechanical / Electrical or any relevant field of engineering
02	Company Secretary (one post) Consolidated Pay Rs. 25000 to 40000 per month Age 21 to 45 yrs.	Graduate in commerce. Qualified Company Secretary from ICSI.
03	Public Relations Officer (One post) Consolidated Pay Rs. 25000 to 30000/- per month Age – 21 to 40 yrs.	A Master's degree in Mass Communication or Communication Management, Mass Media or any equivalent degree.

Note: Pay will be given within the range commensurate with experience and qualification to the selected candidate.

Detailed Advertisement and how to apply is available on website : solapurcorporation.gov.in

Last date for submission of application is: 16th January 2017

No. Smart/ 62
Date: 5th January 2017

sd/-
(Sanjay Teli)
Chief Executive Officer
Solapur-City Development Corporation Ltd

SOLAPUR-CITY DEVELOPMENT CORPORATION LTD.

Applications are invited for the following posts –

Chief Technical Officer, Company Secretary and Public Relations Officer

All the posts are purely temporary and on contract basis for a period of 2 years.

Sr. No.	Name of the post	Educational Qualification	Experience
01	Chief Technical Officer (one post) Consolidated Pay Rs. 35000 to Rs. 40000/- per month Age – 21 to 45 yrs.	Master's in Public Health Engineering / or equivalent and a Bachelor's degree in Civil / Mechanical / Electrical or any relevant field of engineering	Shall have at least 10-15 years of experience in assessing urban infrastructure projects in the field of water supply, roads. Sewerage, Storm water drainage, lake development etc. and shall be familiar in working with urban local body. Shall also have in-depth knowledge of procurement through various means i.e. regular, PPP etc. shall have witnessed a life cycle of at least 10-15 urban infrastructure projects from project development, procurement, implementation, testing and commissioning having value not less than Rs. 100 Crore. Demonstrated experience in preparation of procurement documents with latest procurement standards be it national or international.
02	Company Secretary (one post) Consolidated Pay Rs. 25000 to 40000 per month Age 21 to 45 yrs.	Graduate in commerce. Qualified Company Secretary from ICSI.	Essential 10 years of experience in managerial capacity out of which preferable 3 years should be in urban sector. Demonstrated experience in preparing agendas, calling, attending meeting of various authorities and preparing their correct proceedings, including reporting to Registrar of Companies.
03	Public Relations Officer (One posts) Consolidated Pay Rs. 25000 to 30000/- per month	A Master's degree in Mass Communication or Communication Management, Mass Media or any equivalent degree from recognized University/Institute.	5 years of working experience in Mass Communication and a demonstrated experience in managing public communication for large scale companies, institutions, government organizations etc. Shall also be a proficient manager of all the

Age – 21 to 40 yrs.		available social media platform for the organizations of which experience is being showcased. Shall also showcase over user of English language in written and spoken form. Shall have a demonstrated experience in organizing, managing and documenting large scale public consultations and media management for such events. Having knowledge of Marathi language will be an added advantage.
---------------------	--	--

Note: Local candidates will be preferred. Pay will be given within the range commensurate with experience and qualification to the selected candidate.

How to Apply:

Interested & eligible candidates are requested to download the application form given on the website : solapurcorporation.gov.in and fill up and submit the scan copy of application to Email Id - solapurcitydcl@gmail.com. In the email for submission of application, please mention in the subject as "APPLICATION FOR THE POST OF"

Selection Process :

After scrutiny of application, eligible candidates will be called for written examination or Personal interview or both. Intimation of date for written examination or personal interview or both will be communicated to eligible candidate through email only. No complaint for non-receipt of call will be entertained. No separate communication will be made to non-eligible candidates either for written exam or for interview, if any.

Terms & conditions :

- 1) Appointment will be on purely temporary and on contract basis. No benefits available for regular Government employees will be available to the selected candidates. No right for permanency will be available.
- 2) If the selected candidate wants to leave the job, he will require to give two months prior notice to that effect to the Company. Since appointment is on contract and purely temporary, selected person can be removed without any notice therefor.
- 3) All rights for appointment and removal are vested with the Chairman /CEO of the Company.
- 4) Selected candidates will be required to submit on stamp paper of Rs. 100/- that all the terms and conditions are binding and agreed to him.

Important Date:

Last date for submission of application is: 16th January 2017

Date: 5th January 2017

Solapur

SD/-
(Sanjay Teli)
Chief Executive Officer
Solapur-City Development Corporation Ltd.

Encl: APPLICATION FORMAT

SOLAPUR-CITY DEVELOPMENT CORPORATION Ltd.

CIN : U74990PN2016SGC158985

Regd. Office : Solapur Municipal Corporation, Indrabhuvan, Railway Lines, Solapur

APPLICATION FORMAT FOR RECRUITMENT

(ONE FORM FOR ONE POST ONLY)

1. Post Applied For :

PASTE
RECENT
PASSPORT
SIZE
PHOTOGRAP
H

2. **Personal Details**

a) Name	b) Father's Name/Husband's Name
c) Date of Birth	d) Age as on today
e) Sex	f) Marital Status
g) Passport Details (No. & Valid upto)	h) Place of Issue Passport
i) Category (SC/ST/OBC/GEN)	Nationality

3.	Address for Correspondence	Permanent Address
	Address	
	Tel. No.	
	Mobile No.	
	E-Mail	

4 (a). Academic Qualifications in descending order

Sl. No.	Examination Passed	Name of Institution/University	Year of Passing	% of Marks/Grade	Specialization

4 (b). Professional Qualifications

Sl. No.	Examination Passed	Name of Institution/University	Year of Passing	% of Marks/Grade	Specialization

4 (c). Certification (if any)

Sl. No.	Course/ Certification	Field	Name of Institution/University	Year of Passing

(Signature of Candidate)

6 Total Post Qualification Experience in years :

7.	Any other information relevant to the job :

Note :

1. If the sheets above are not sufficient please attach extra sheets, wherever necessary.
2. Mentioned the list of documents attached alongwith the form.

(a).....

(b).....

(c).....

I certify that the information given above is true and correct.

(Signature of Candidate)